



HEADLANDS

COASTAL LODGE & SPA

GENERAL MANAGER

About The Lodge

Headlands Coastal Lodge & Spa is a luxury retreat catering to adventure-seekers and the active Pacific NW lifestyle. Guests make themselves at home in one of our 33 carefully appointed guest rooms or in one of our luxurious cottages, each with a balcony and ocean view. Wander into Haystack Hall, where something is always happening. Arrange for a beach bonfire, take a cooking class or curl up by the fireplace. Enjoy working with a team to coordinate private meetings, small groups, weddings or corporate events. Our accommodations provide a luxury experience...Oregon style.

Pacific City

Pacific City is off the beaten path on a relatively undiscovered stretch of the majestic Oregon Coast. Cape Kiwanda, in Pacific City, enjoys a storied connection to the ocean, local rivers, beachfront and majestic outdoor playground. Surfing, kayaking, hiking, photography, beach-combing, and fishing are just some of the outdoor activities enjoyed in this beautiful beach town.

What you get to do

Our General Manager works collaboratively with the rest of the Lodging Team to deliver an exceptional five star luxury resort service and energetic vibe. Be empowered and have fun creating an unforgettable experience for our guests and our employees.

- We care about our city. Be a strong community partner by participating in volunteer efforts, events, and being mindful on how our business impacts wildlife and the environment.

- Work collaboratively across the resort and our Family of Companies to lead and develop an exceptional team of professionals.
- Leverage your knowledge and passion to create a five star guest experience.
- Deliver training and design processes that ensure every guest interaction delivers our brand promise.
- Build Headlands Coastal Lodge and Spa to be a magnet for top talent by leveraging your pro people leadership style and communication strategy.
- Put Headlands in the spotlight by staying on top of trends and identifying opportunities to differentiate our services.
- Set and achieve guest satisfaction ratings. Ask guests how we are doing and take action.
- Build guest loyalty. Actively connect with guests to create positive experiences. Demonstrate reliable and responsive service to include quickly solving concerns.
- Be a life-long learner; Whether learning a new skill, taking a class, or exploring the area to share your experience, you will have the opportunity to continue to develop and grow.

Lifestyle and company benefits

We care about the health and well-being of our employees. As such, full-time year-round positions are eligible for our robust benefits package to include medical, dental, 401(k), paid time off, and employee discounts.

TO APPLY

If you think you are eligible for this position, please submit a **resume** and **cover letter** to KristaT@kiwandahospitality.com. In the subject line, please include "Job Application:," your name, and position you're applying for (Ex: Job Application: John Smith for General Manager).

To see more job openings go to [HeadlandsLodge.com/Careers](https://www.HeadlandsLodge.com/Careers)