



# HEADLANDS

COASTAL LODGE & SPA

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## SPA MANAGER

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Headlands Coastal Lodge and Spa is a luxury retreat catering to adventure-seekers and the active Pacific NW lifestyle. Our carefully appointed 33-room hotel offers a breathtaking view of the ocean, Haystack Rock, and Cape Kiwanda.

In this unique career opportunity, you will build and lead a high performing team of professionals to open our coastal lodge and spa in December 2017.

### About the Lodge

The Headlands Lodge concept responds to a gap in the market for a luxury oceanfront experience that presents outdoor recreational opportunities for the next generation traveler.

The resort—planned to showcase the active, outdoor culture of the carefree, casually-elegant, and authentic Pacific City lifestyle—is the inspiration of Jeff Schons and Mary Jones at the helm of the Nestucca Ridge Family of Companies. The company also owns and operates the Inn at Cape Kiwanda, Cottages at Cape Kiwanda, Shorepine Vacation Rentals and the award-winning Pelican Brewing Company.

“For all the character found in so many Oregon coast towns, there is no luxury hotel that embraces the unique Oregon outdoor culture and encourages guests to immerse themselves in all the natural surroundings and recreational experiences we have to offer,” says Mary Jones, owner/partner. “We’ll offer an unexpected, undiscovered retreat created with active travelers and families in mind.”

The new property joins a unique combination of beachfront cottages, vacation rentals, an inn and the award-winning Pelican Brewing Company—the only oceanfront brewpub on the Oregon Coast. The Nestucca Ridge Family of Companies is an organically-grown collection of coastal businesses dedicated to memory-making beach vacations, meetings and ownership experiences.

### Pacific City

Pacific City is off the beaten path on a relatively undiscovered stretch of the majestic Oregon Coast. Cape Kiwanda, in Pacific City, enjoys a storied connection to the ocean, local rivers, beachfront and majestic outdoor playground. Surfing, kayaking, hiking, photography, beach-combing, and fishing are just some of the outdoor activities enjoyed in this beautiful beach town.

### What you get to do

Ocean, rivers, beaches, and trails nurture us and inspire our spa and wellness center. Our Spa Manager will get to work collaboratively across the organization to design, develop, and deliver our spa menu of services that draw upon the restorative elements that surround us.

You will be responsible for leading the vision and ensuring that the company core values are implemented throughout the hotel operations. Joining hands to move the Company forward is what we are all about. Work collaboratively to deliver an exceptional experience to guests.

- Leverage your knowledge and passion to create a five-star luxury spa experience.
- Work collaboratively with the Headlands leadership team to ensure each guest interaction delivers our brand promise.
- Put Headlands in the spotlight by staying on top of trends and identifying opportunities to differentiate our menu of services that guides guests in restoring balance and nurtures their well-being.
- Set and achieve guest satisfaction ratings. Be a listening post to guest and employee feedback and take action.
- A dynamic communicator, you will ensure information is readily available to all employees spanning various positions and shifts.
- Design and deliver our spa development program

to support employees in growing their knowledge and talent.

- Select, develop, and lead the Spa Team. Create and implement the operational systems consistent with the brand, that delivers the desired guest experience.
- Manage day-to-day operations to achieve our business objectives.
- Partners with GM to create and implement department strategies to exceed financial goals. Manages the department budget and payroll.

- Regularly reports on KPIs and department data. Informs GM and decision makers on useful data and feedback.

### **Lifestyle and company benefits**

This is a full-time, salaried position. Benefits include paid vacation, 401K retirement savings plan, medical, dental, vision, accident insurance, PTO plan, company discount card, and more. And let's not forget about the amazing outdoor adventures that the Central Oregon Coast has to offer!

## **TO APPLY**

If you think you are eligible for this position, please submit a **resume** and **cover letter** to [KristaT@kiwandahospitality.com](mailto:KristaT@kiwandahospitality.com). In the subject line, please include "Job Application:," your name, and position you're applying for (Ex: Job Application: John Smith for General Manager).

**To see more job openings go to [HeadlandsLodge.com/Careers](https://www.headlandslodge.com/careers)**